UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY MINUTES OF THE 74th REGULAR MEETING (PUBLIC SESSION) OF THE BOARD OF GOVERNORS

DATE: May 17, 2012 PLACE: Community Room A144
TIME: 3:00 p.m. Gordon Willey Building

GOVERNORS: Peter Williams, Chair (teleconference)

Larry Seeley, Vice-Chair (Acting Chair) Garry Cubitt (left the meeting at 5:32 p.m.)

John Friedlan Adele Imrie

Robert Marshall (teleconference)

Doug McKay John McKinley Kevin Pope Glenna Raymond Ann Stapleford-McGuire

Gerry Warman Heather White Franklin Wu

Tim McTiernan, President

REGRETS: Michael Angemeer

Brian Cutler

Carlee Fraser (resigned from the UOIT Board May 16, 2012)

Patricia MacMillan (maternity leave)

Michael Newell Robert Salem

BOARD SECRETARY: Marika McKetton

STAFF: Craig Elliott, CFO

Murray Lapp, VP HR & Services

Brad MacIsaac, Assist. Provost Planning & Analysis

Richard Marceau, Provost and VP Academic Cathy Pitcher, Assistant to the President

MaryLynn West- Moynes, VP External Relations Craig Elliott

GUESTS: Ken Babcock, Director, Campus Athletic Centre

Lisa Banks, Director, Communications and Marketing Scott Barker, UOIT Varsity Coordinator/Campus Recreation George Bereznai, Dean, Energy Systems & Nuclear Science

Rachel Calvelli, SA President

Brian Campbell, Associate Provost & Dean, Graduate Studies

Victoria Choy, Registrar

Jesse Cullen, SA VP of University Affairs

Scott Dennis, Sports Information and Marketing Coordinator

Pamela Drayson, Librarian and Dean of Students Bill Muirhead, Associate Provost, Academic & IT

Olivia Petrie, Academic Council Secretary

Melissa Price, 10th Anniversary Project Manager, Communications &

Marketing

Pamela Ritchie, Dean Business & Information Technology

Tarlochan Sidhu, Dean Faculty of Engineering and Applied Science

CALL TO ORDER

Acting Chair Larry Seeley called the meeting to order at 3:09 p.m.

INTRODUCTIONS

The Vice-Chair welcomed all the presenters and guests.

ADDITIONS/DELETIONS TO THE AGENDA

None were noted.

CONFLICT OF INTEREST DECLARATIONS

Garry Cubitt declared a conflict regarding ancillary fees because of his role as CAO for the Durham Region regarding transit.

APPROVAL OF PREVIOUS MINUTES

MOTION Moved by Adele Imrie

Seconded by Heather White,

"that the UOIT Board of Governors approve the Minutes of the Regular (Public) Meeting of the Board held March 1, 2012, as presented."

CARRIED

CHAIR'S REPORT

Peter Williams noted that, following its very fruitful strategic planning retreat with senior academic and administrative teams in February, the Board had a full-day session in April with the President to discuss UOIT's vision, mission and values. The process has now been turned over to the President, who will present a proposal for UOIT's new strategic plan to the Board at its AGM on June 20th.

PRESIDENT'S REPORT

The President reported on a number of activities and events. There was a reception on May 16th in the ACE building to celebrate a donation made on behalf of the late Alex Williamson and the naming of the 3rd floor Robotics and Automation Laboratory in his honour. This captures a real contribution to UOIT both in terms of support and engagement. Also on May 16, the registrar's office organized two receptions for students that had received award offers. They represent the type of talented and successful students UOIT is attracting in increasing numbers.

President McTiernan also reported on the recent Durham Region mission to China and showed a video of footage from some of the universities that were visited. The mission included visits to 8 universities between China and Hong Kong and resulted in very good discussions, the activation of one MOU, and the signing of a new MOU. UOIT is building on its very good discussions during the mission and actively pursuing MOUs with additional universities in China.

PRESENTATIONS

The Board watched an overview video and received a presentation on the UOIT Libraries by Pamela Drayson, Librarian and Dean of Students, and a video and presentation entitled "UOIT Athletic Year in Review" by Ken Babcock, Director, Campus Athletic Centre and Scott Barker, UOIT Varsity Coordinator/Campus Recreation. The Board also received a presentation on the Student Association by Rachel Calvelli, SA President. All presentations were followed by a fulsome discussion.

2012-2013 TUITION FEES

Registrar Victoria Choy presented the proposed 2012-2013 tuition fees, noting that they had been reviewed and endorsed by the Audit and Finance Committee. Kevin Pope noted that students feel very negatively affected by what they consider are significant increases in tuition fees. He suggested there be better communication explaining what was taken into consideration in setting the fees and the justification for the increase. The Registrar explained the process and the factors taken into consideration such as a comparison of fees in competing universities, to determine tuition fees. It was also clarified that tuition fees are largely determined through a formula under MTCU's Tuition Fee Framework which is related to BIU transfers. BIU transfers are less than inflation, which has necessitated the increase in tuition fees.

MOTION Moved by Robert Marshall

Seconded by John McKinley,

"that the UOIT Board of Governors approve the 2012-2013 Tuition Fees as presented."

CARRIED

2012-2013 ANCILLARY FEES

The Registrar outlined the process used to determine ancillary fees and referenced the protocol created with and signed by the SA. The protocol allows the increase of compulsory ancillary fees by an amount consistent with inflation without referendum or other student approval. Members of the SA are on the Ancillary Fee Committee and are responsible for taking proposed ancillary fees to their membership. The Registrar also explained the two changes to the ancillary fee schedule that have been received since being approved by the Audit and Finance Committee, i.e., the Copyright fee, and the Health and Dental fee were reduced from the amounts put forward to the Audit and Finance Committee.

Guest Jesse Cullen, SA VP of University Affairs, asked about the status of universities participating in the AUCC copyright framework agreement with Access Copyright, and the options that had been explored. President McTiernan noted that he had been part of the AUCC negotiation team on copyright, and explained the history, context and implications for universities signing on or opting out of the agreement. It was noted that to date, at least 53 institutions have signed onto the AUCC copyright framework agreement with Access Copyright. By doing this, they have gained the option to have retroactive payments forgiven, and along with that, the ability to budget against certainty and exposure.

It was also noted that students are not subsidizing faculty copyright fees. Students are assuming a fee for their own copyright access and faculty will also have to assume their own fee for their own copyright access.

MOTION Moved by Gerry Warman

Seconded by Adele Imrie,

"that the UOIT Board of Governors approve the 2012-2013 Ancillary Fees as presented."

CARRIED

2012-2013 BUDGET

CFO Craig Elliott gave an overview presentation on the proposed 2012-2013 budget and the key underlying assumptions. It was noted that a detailed presentation was received and endorsed by the Audit and Finance Committee at its meeting on May 15th. This was followed by a fulsome Board discussion.

MOTION Moved by Ann Stapleford-McGuire

Seconded by Heather White,

"that the UOIT Board of Governors approve the 2012-2013 Budget as presented."

CARRIED

UOIT TECHNOLOGY USE POLICY

MOTION Moved by Garry Cubitt

Seconded by Ann Stapleford-McGuire,

"that the UOIT Board of Governors approve the UOIT Technology Use Policy as attached, to replace the current Acceptable Use of Information Technology Policy (March 2006)."

CARRIED

UOIT 10th ANNIVERSARY

MaryLynn West-Moynes noted that UOIT's 10th anniversary was an excellent awareness building opportunity and commended Lisa Banks and her team for managing an extensive consultation process and developing a business plan for presentation to the senior leadership team. She encouraged everyone to submit any further ideas.

Lisa Banks, Director, Communications and Marketing and Melissa Price, 10th Anniversary Project Manager, gave a presentation on the work to date on the 10th anniversary plans.

STRATEGIC PLANNING UPDATE

President McTiernan indicated that the next step was to incorporate the ideas coming out of the April 13th Board strategic planning session into a strategic planning framework for presentation to the Board at its AGM on June 20th. Subject to the Board's endorsement of the strategic planning framework, the next activity would be the development of an operational plan during the summer, which would then be presented to the Board in the Fall.

REPORT ON PATHWAYS

Provost Richard Marceau noted UOIT can be proud of the Report on Pathways. We are offering 14 pathways. Larry Seeley indicated that the April 10th presentation on Pathways to both UOIT and DC Boards was excellent. The collaboration of both institutions serves as a good model for successful pathways.

MOTION Moved by Doug Mackay

Seconded by Garry Cubitt,

"that the UOIT Board of Governors approve the Report on Pathways as presented."

CARRIED

PROCUREMENT OF LAPTOP COMPUTERS

President McTiernan noted that the Audit and Finance Committee had reviewed and recommended the sole sourcing and proposed expenditure to purchase Lenovo laptops for the 2012-13 academic year. He also noted that work will be conducted on a long term, broader proposal.

MOTION Moved by Ann Stapleford-McGuire

Seconded by Adele Imrie,

"that the UOIT Board of Governors approve the sole sourcing and expenditure of up to \$8.4 million to procure Lenovo laptops for the 2012-2013 academic year."

CARRIED

ESTABLISHMENT OF DEPARTMENT IN THE FACULTY OF ENGINEERING & APPLIED SCIENCE

Provost Richard Marceau and Dean Tarlochan Sidhu explained the context and rationale for the proposed new departments, and answered a number of questions from the Board.

MOTION Moved by John McKinley

Seconded by Robert Marshall,

"that the UOIT Board of Governors, on the advice of Academic Council, approve the establishment of departments in the Faculty of Engineering and Applied Science as follows:

- Department of Electrical, Computer and Software Engineering (ECSE)
- Department of Automotive, Mechanical and Manufacturing Engineering (AMME)."

CARRIED

INFORMATION ITEMS

The Board noted the following information items:

- Academic Council Synopsis: Mar. 20, Apr.17, and May 15, 2012;
- UOIT Library Annual Report 2010-2011;
- UOIT Education Library Annual Report 2010-2011; and
- UOIT Social Sciences & Humanities Annual Report.

OTHER

Provost Richard Marceau informed the Board that the May 25th edition of the Globe and Mail will include an 8-page supplement showcasing a book he had co-authored entitled: "Canada: Winning as a Sustainable Energy Superpower". This book has been prepared by a group of volunteers who are members of the Canadian Academy Engineering's Energy Pathways Task Force, in close collaboration between the Provost and Dr. Clement Bowman.

MOVE TO ADJOURN

MOTION Moved by Ann Stapleford-McGuire

Seconded by Kevin Pope,

"That the meeting adjourn and return to the in-camera session."

CARRIED

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MOVE TO ADJOURN

MOTION	Moved by Garry Cubitt	Seconded by Ann Stapleford-McGuire,
"That the meeting adjourn		
		CARRIED
The Public Session adjourned at 5:32 p.m.		
Peter Williams, Board Chair		Marika McKetton, Board Secretary

The foregoing minutes were formally approved by the UOIT Board of Governors on June 20, 1012.